

Terms of use – KidsBox (11/2019)

Loan policy

The KidsBox is available via the Gender Equality Office.

The contact is

Martina Kuhnert

Phone: 0228-73 6573

Email: sekretariat@zgb.uni-bonn.de

To borrow the KidsBox, the following information is required

- the name of the contact person who is in charge and holder of the keys
- the exact location of the KidsBox during the loan period
- the dates the loan was agreed for in advance

In addition, prior to the start of the loan period, **a signed copy** of these terms of use must be submitted to the Gender Equality Office.

The Gender Equality Office will only provide the KidsBox in perfect conditions.

Organization of transport for the KidsBox is responsibility of the person borrowing, following agreement with the Gender Equality Office.

Use of the KidsBox

Use of the KidsBox is at your own risk. Adult supervision of the child cared for is responsibility of present KidsBox users. Use of the KidsBox and presence in university facilities must take place only with adult supervision. Users shall be made liable for all damage caused to the KidsBox during use. In the event of injuries, parents/carers will be made liable.

Operating instructions supplied with the KidsBox must be followed. Safe installation and correct use of the KidsBox is your own responsibility.

The KidsBox **must not be used** if the child being looked after suffers from an infectious disease (gastrointestinal diseases, chickenpox, mumps, measles, scarlet fever, rubella, etc.) or is suspected of suffering from any of such disease.

Even in the case of severe febrile illness or infestation with transmissible parasites (head lice, fleas, etc.), use is not permitted.

For hygienic reasons, you must bring your own pillow, blanket or fitted bed sheet (for the mattress and the travel cot) as well as nappies, baby wipes etc.

Used consumables must be disposed of separately by the adult supervising.

Toys in the drawers of the KidsBox are an invitation for child entertainment. Use of the KidsBox does not necessarily mean that the entire area around the KidsBox is suitable or safe for children or that the toys in the KidsBox are actually suitable for each individual child. Keeping in mind your child's level of development, we therefore ask you to please check for any hazards arising from:

- cables or other objects protruding over surfaces or edges that could cause the child to pull and therefore result in falling objects,
- table and other furniture edges at height of head,
- the possibility of causing injury to fingers, hands or other limbs by squeezing into doors or drawers,
- loose or standing objects or containers with small parts that can be swallowed such as paper clips, pens, pen closures, etc.

Remove any potential hazards out of reach from your child.

No objects may be stolen from the KidsBox. The KidsBox contains an inventory of contents. Damage must be avoided. **The KidsBox must be returned to the Gender Equality Office in hygienically clean and tidy condition by end of the loan period.**

If defects are detected at the KidsBox, if damage occurs during use or if objects are missing, you must inform the Gender Equality Office immediately. If safe use of the KidsBox is no longer possible due to defects or damage, lending shall be stopped immediately.

As a **family-friendly university**, the University of Bonn is expanding its range of flexible childcare facilities with KidsBoxes. There is neither a legal right to the use of KidsBoxes nor entitlement to a specific equipment.

Contact details

Person in charge and key holder

.....
(Name)

.....
(Institute)

.....
(Phone, Email)

.....
.....
.....

.....
(Location of the KidsBox)

.....
(Loan period)

.....
.....
.....
.....
.....

(Other remarks)

I have read and understood these terms of use.

.....
(Place) (Date) (Name in BLOCK LETTERS) (Signature)